

DEER PARK UFSD
ANNUAL REORGANIZATION MEETING/WORK SESSION AGENDA
MONDAY, JULY 11, 2022
5:30 P.M. *
ADMINISTRATION OFFICE



Please note that it is anticipated that the Board will adjourn for an Executive Session at 5:30 p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 6:30 p.m. to begin conducting business.*

Pledge of Allegiance

I. Roll Call - Members, Board of Education

II. Appointment of Temporary Chairperson – Ms. Lisa Brennan

III. Appointment of School District Law Firm - Frazer & Feldman, LLP

IV. Administration of Oath of Office

(A) Board Members Elect - Mr. Anthony Henkel
Mr. Jerry Jean-Pierre
Mrs. Kristine Rosales

(B) Superintendent of Schools - Mr. James Cummings

V. Election of Board Officers and Administration of Oath

(A) President of the Board of Education
(B) Vice President of the Board of Education

VI. Appointment of District Officers

(A) District Clerk Ms. Lisa Brennan
(B) District Internal Claims Auditor Emkay Consulting, LLC
(C) District Treasurer Ms. Renee Pappone
(D) Deputy Treasurer Ms. Lynda Emig
(E) Internal Auditor R.S. Abrams & Co. LLP

VII. Other Appointments:

(A) Chief Emergency Officer	Mr. James Cummings
(B) Director of Health Services	Dr. Anthony Donatelli
(C) School District Physician	Dr. Anthony Donatelli
(D) School District External Auditor	Nawrocki Smith LLP
(E) School District Architect	JAG Architects
(F) School District Financial Advisor	Munistat Service, Inc.
(G) School District Bond Counsel	Hawkins, Delafield & Wood
(H) School District Insurance company	NYSIR
(I) Compliance Officer	Ms. Alicia Konecny
(J) Superintendent Hearing Officer	Ms. Alicia Konecny
(K) Section 504 Appeals Officer	Ms. Alicia Konecny
(L) Title IX Coordinator	Ms. Alicia Konecny
(M) Records Access & Management Officer	Ms. Lisa Brennan
(N) Records Access Appeals Officer	Mr. James Cummings
(O) School Representative/Title I funds	Dr. Danielle Sheridan
(P) Data Privacy Officer	Mr. Jay Murphy
(Q) Medicaid Compliance Officer	Ms. Marguerite Jimenez
(R) Treasurer, Extra Classroom Activity	Mr. Greg Menig (HS) & Mr. Carey Okurowski (RF)
(S) Asbestos Compliance Officer	Mr. Robert Woolsey
(T) Attendance Officer/Educational Official	Mr. James Petti

VIII. Designations:

(A) Official Bank Depositories (attached in file)	
(B) Regular Monthly Meetings	4 th Tuesday of each month (unless noted)
(C) Official Newspapers	Newsday, Beacon, L.I. Business News

IX. Authorizations:

(A) Payroll Certification	Mr. James Cummings
(B) Appointment for Impartial Hearing officers	Mrs. Donna Elliott & Mrs. Kristine Rosales
(C) Submission of Section 211 Waivers	Mr. James Cummings
(D) Purchasing Agent	Ms. Concetta Bertelle
(E) Deputy Purchasing Agent	Ms. Marguerite Jimenez
(F) Establishing Petty Cash Funds - \$100.00 (see Section XVI.)	
(G) Designation's of authorized signature on checks: President of BOE, Ms. Renee Pappone, Ms. Lisa Martin or Ms. Lynda Emig	
(H) Cell Phone List (attached in file)	
(I) Approvals for conferences/workshops/conventions with related expenses & BOE Membership dues	Mr. James Cummings
(J) Budget transfers less than \$2,500	Mr. James Cummings & Ms. Marguerite Jimenez

X. Bonding of Personnel:

- (A) Bonding of Ms. Renee Pappone: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

XI. Other Items:

- (A) Establish mileage reimbursement rate, currently, .58.5/mile;
(the rate is determined by BOE)
- (B) 2022-2023 Board of Education Meeting Calendar (attached in file)

XII. Board of Education Committee Chairperson(s):

- | | |
|-----------------------------------|--|
| (A) Facilities & Grounds | Mr. Robert Marino, Mr. Al Centamore &
Ms. Donna Gulli Grunseich |
| (B) Special Education | Mrs. Donna Marie Elliott & Mrs. Kristine Rosales |
| (C) Wellness | Mrs. Donna Marie Elliott & Mr. Jerry Jean-Pierre |
| (D) Diversity, Equity & Inclusion | Mr. Jerry D. Jean-Pierre & Ms. Kristine Rosales |
| (E) Technology | Mr. Anthony Henkel |

XIII. Appointment of Audit Committee:

Ms. Donna Gulli Grunseich, Mr. Jerry Jean-Pierre & Mrs. Kristine Rosales

XIV. Appointment of Districtwide School Safety Plan Committee:

Ms. Marguerite Jimenez – District Office
Mrs. Donna Marie Elliott – Board of Education
Ms. Donna Gulli Grunseich – Board of Education
Mr. Robert Woolsey – Director of Facilities
Mr. Steve Hampson – Safety Officer
Mr. John Heeg – Robert Frost
Ms. Kathy Ugalde – Robert Frost
Ms. Dave DePrima – High School
Ms. Annmarie Kennedy – May Moore
Ms. Mariana Greico – John Quincy Adams
Ms. Kim Essig – John F. Kennedy

XV. Dignity Act Coordinators (DACs):

Ms. Alicia Konecny – District Dignity Act Coordinator	
Mr. Craig Evans & Ms. Andrea Nelson Williams	High School
Mr. Kevin Quirk & Ms. Kescha Correa	Robert Frost
Mr. Shaun Mcleod & Carol Miller Douglas	John F. Kennedy
Mr. Chris Molinelli & Mr. Jarrod Alexander	John Quincy Adams
Ms. Tammy Alcalde & Ms. Sandra Polichron	May Moore
Ms. Angeline Ramos	District Wide

XVI. Authorization for Petty Cash

John Quincy Adams School	Mr. Christopher Molinelli	\$ 100.00
May Moore School	Ms. Tammy Alcalde	\$ 100.00
John F. Kennedy School	Ms. Kelly Benson	\$ 100.00
Robert Frost School	Dr. Eliana Levey	\$ 100.00
High School	Mr. Charles Cobb	\$ 100.00
Superintendent's Office	Mr. James Cummings	\$ 100.00
Asst. Supt. PPS	Ms. Alicia Konecny	\$ 100.00
District Admin. for H.R.	Ms. Mary Reynolds	\$ 100.00
District Clerk	Ms. Lisa Brennan	\$ 100.00
Transportation	Ms. Karen Camodeo	\$ 300.00
Buildings and Grounds	Mr. Robert Woolsey	\$ 100.00
Social Skills Program	Ms. Alicia Konecny	\$ 300.00 (as needed)

Disclosure of Board Of Education Employers:

Mr. Al Centamore	Retired
Mrs. Donna Marie Elliott	Safety & Environmental Solutions, Inc.
Ms. Donna Gulli Grunseich	Retired
Mr. Anthony Henkel	Yotpo, Inc and Luxottica Group
Mr. Jerry D. Jean-Pierre	Liberty Mutual Insurance
Mr. Robert Marino	Retired
Mrs. Kristine Rosales	Queens College – City University of NY

XVII. NEW BUSINESS:

1. CODE OF CONDUCT

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education annually approves the Code of Conduct as accepted and adopted by the Board of Education and it will be placed in the Board of Education policy manual and on the District website.

2. 2022-2025 TECHNOLOGY PLAN

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve the 2022-2025 Technology Plan as accepted and adopted by the Board of Education. The Plan will be posted on the District website.

3. COMMITTEE ON SPECIAL EDUCATION, SUBCOMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION MEMBER RECOMMENDATIONS

Recommend that the Board of Education approve the following Resolution:

Committee on Special Education
2022/2023

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for children with disabilities in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2022/2023 school year include the following personnel and residents.

Chairperson:

Chairpersons and School Psychologist: Member (Rotational)	Ms. Alicia Konecny Mr. Phillip Paniccia Mr. David DePrima Dr. Michelle Cangelosi Ms. Danielle Kraatz Dr. Kara Micucci Ms. Susan Pawluk Mr. Scott Agnew Ms. Mary Reynolds Mr. Eliza Sion Ms. Kathryn DeRoss
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School District Physician:	Dr. Anthony Donatelli
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Building Administrators:	Mr. Charlie Cobb Mr. Craig Evans Mr. Garret Noblett Ms. Dina Pannone Ms. Eliana Levey Mr. James Henry Mr. Kevin Quirk Ms. Kelly Benson Ms. Marilin Gutierrez Mr. Shaun McLeod
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Mr. Christopher Molinelli
Ms. Tammy Alcalde

Building Administrators:

Mr. Matthew Comiskey
Dr. Lynn Coyle

School Social Workers:

Ms. Sandra Polichron
Ms. Kescha Correa
Ms. Carol-Miller Douglas
Mr. Jarrod Alexander
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams
Mr. James Petti

Committee on Special Education
2022/2023

Parent Members and Surrogates

Upon Request

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent(s) or legal guardian(s)
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education
2022/2023

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the children with disabilities in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School Psychologists:

Mr. Phillip Paniccia
Dr. Michelle Cangelosi
Dr. Kara Micucci
Ms. Susan Pawluk
Mr. David DePrima

Ms. Mary Reynolds
Mr. Scott Agnew
Ms. Danielle Kraatz
Mr. Eliza Sion
Ms. Kathryn DeRoss

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. Charlie Cobb
Mr. Craig Evans
Mr. Garrett Noblett
Ms. Dina Pannone
Ms. Eliana Levey
Mr. James Henry
Mr. Kevin Quirk
Ms. Kelly Benson
Ms. Marilyn Gutierrez
Mr. Shaun McLeod
Mr. Christopher Molinelli
Ms. Tammy Alcalde
Mr. Matthew Comiskey
Dr. Lynn Coyle

Social Workers:

Ms. Sandra Polichron
Ms. Kescha Correa
Ms. Carol Miller-Douglas
Mr. Jarrod Alexander
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams
Mr. James Petti

Subcommittee on Special Education
2022/2023
Parent Members Upon request

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent(s) or legal guardian(s)
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education
2022/2023

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its preschool children with disabilities in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of preschool children with disabilities residents Age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2022/2023 school year include the following personnel and residents:

District Administration
Chairperson: School Psychologist

Mr. Phillip Paniccia
Mr. David DePrima
Mr. Scott Agnew
Mr. Eliza Sion

Parent Members and Surrogates

Upon Request

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent(s) or legal guardian(s) of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
 - Representative from Early Intervention (if appropriate)
 - Individual who can interpret evaluation results (may be selected from individuals listed above)

4. 2022-2024 SPECIAL EDUCATION DISTRICT PLAN

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Deer Park School District is committed to the development and implementation of an appropriate education plan for students with disabilities who reside in the Deer Park School District (Pre-K to grade 12) and,

RESOLVED, that the Deer Park Board of Education adopt this Special Education Plan for the 2022-2024 school years, and

BE IT FURTHER RESOLVED, that the President of the Board of Education shall sign this plan.

5. 2022-2023 PROFESSIONAL DEVELOPMENT PLAN

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education of the Deer Park Union Free School District approve the planning and implementing of the Deer Park Professional Development Program as an ongoing endeavor shared by the Deer Park Teachers' Association, its' constituents, administration, higher education representatives and parents, and

FURTHER RESOLVED, that the Superintendent of Schools shall sign the Statement of Assurances for this plan to become effective immediately.

6. 2022-2023 DISTRICT WIDE SCHOOL SAFETY PLANS & BUILDING LEVEL EMERGENCY RESPONSE PLANS

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education annually approve the planning and implementing of the districtwide safety plans and building level emergency response plans.

7. ANNUAL ADOPTION OF POLICIES

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approves and annually adopts the following policies that will be placed in the Board of Education policy manual.

- #0115 - Student Harassment and Bullying Prevention and Intervention
- #5100 - Student Attendance
- #6240 - Investments
- #6700 - Purchasing
- #9645 - Disclosure of Wrongful Conduct (whistleblower policy)

8. ADOPTION OF BYLAWS AND STATEMENTS OF POLICY

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Bylaws and Statements of Policy of the Board of Education, of the Deer Park Union Free School District, Deer Park, NY, as presented, be and hereby adopted and approved, effective July 1, 2022 through June 30, 2023, subject to such amendment as may be ordered by the Board.

9. 2022-2023 HOMELESS LIASIONS

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the following staff are approved as Homeless Liaisons for the 2022-2023 school year:

- Ms. Alicia Konecny – Asst. Superintendent for PPS
- Mr. Jim Petti – District Attendance Teacher
- Ms. Andrea Nelson- Williams & Ms. Chenoa Ludwig – High School Social Workers
- Ms. Kescha Correa – Robert Frost Social Worker
- Ms. Carol Miller-Douglas – John F. Kennedy Social Worker
- Mr. Jarrod Alexander – John Quincy Adams Social Worker
- Ms. Sandra Polichron – May Moore Social Worker
- Ms. Angeline Ramos – District Wide

10. IMPARTIAL HEARING OFFICERS

Recommend that the Board of Education approve the following Resolution:

Upon recommendation of the Superintendent of Schools and the District Legal Counsel, it is hereby **RESOLVED**, that the President of the Board of Education, or in the President’s absence, the Vice President, is designated and authorized to appoint Impartial Hearing Officers from the New York State Education Department’s Rotational of Impartial Hearing Officers when a Request for Impartial Hearing has been filed with the District pursuant to Part 200 of the Regulations of the Commissioner of Education.

11. JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM FOR GENERAL SERVICES AND SUPPLIES (2022-2023)

Recommend that the Board of Education approve the following Resolution:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Deer Park Union Free School District, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

12. BOARD OF REGISTRATION

Recommend that the Board of Education approve the following Resolution:

BE IT HEREBY RESOLVED, that pursuant to Education Law §2014(2), the Board of Education of the Deer Park Union Free School District hereby appoints the following four qualified voters of the District to constitute a board of registration, whose appointment shall expire June 17, 2023:

Lisa Brennan

Eileen Hickey

Tracy McGarty

Concetta Bertelle

BE IT FURTHER RESOLVED that the board of registration of this school district shall meet between fourteen and five days prior to the annual district election, with four consecutive hours between 7 a.m. and 8 p.m., and during the annual district election for the purpose of preparing a register of the qualified voters of this district for said annual district election, at which time any person shall be entitled to have his/her name placed upon such register provided that at such meeting of the board of registration, he/she is known, or proven to the satisfaction of the board of registration, to be then or thereafter entitled to vote at the annual district election for which such register is prepared. The District Clerk and/or the Assistant District Clerk will attend on said day(s) with the members of the board of registration.

BE IT FURTHER RESOLVED that the board of registration shall be compensated for their duties at a rate of \$15.00.

13. DISPOSAL OF BOOKS AT ROBERT FROST MS & MAY MOORE

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve the disposal of library books from the May Moore Library that are outdated and worn (list in file).

BE IT FURTHER RESOLVED, that Italian, Spanish and French books at Robert Frost that are outdated and considered irrelevant learning materials be disposed of (list in file).

14. DISPOSAL OF DW SMARTBOARDS

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve the disposal of old DW smartboards. All items with reusable/recyclable value will be saved (list in file).

XVIII. APPROVAL OF SCHEDULES

Recommend, that the Board of Education approve the following schedules collectively:

SCHEDULE D – BID AWARDS

Bids for Bid # BDP22-014 Pupil Transportation To and From Out-of-District were received and opened at 11:00 AM on June 8, 2022.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.BidnetDirect.com.

Bids were received from the following vendors:

Suffolk Transportation Service, Inc.

Present at bid opening: Concetta Bertelle, Purchasing Agent, Karen Camodeo, Assistant Transportation Supervisor and Tracy McGarty, Recorder. Vendors present: Anthony Vitale, Suffolk Transportation Service, Inc.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

Suffolk Transportation Service, Inc.

Bids for Bid # BDP22-016 Computer Equipment and Supplies Disposal were received and opened at 11:00 AM on June 21, 2022.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.bidnetdirect.com.

Bids were received from the following vendors:

Imaan International Inc..	\$6,250.00
E-Green Recycling Management LLC	\$500.00
TBS Industries Inc.	\$6,311.00
SAMR Inc	\$3,200.00

Present at bid opening: Concetta Bertelle, Purchasing Agent and Tracy McGarty, Recorder. No vendors were present at bid opening.

It is recommended that the bid be awarded to the following vendor as the highest responsible bidder meeting specifications.

TBS Industries Inc.	\$6,311.00
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SCHEDULE 22-F-420 - CONTRACT REPORT

XVIII. CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION

XX. ADJOURN